



Program Director

About Imagine

Imagine Worldwide is a California-based (United States) nonprofit organization. Imagine exists to demonstrate that children with personalized technology in their hands can become literate and numerate with little or no adult instruction. More than 250 million children and youth worldwide do not have access to school. And hundreds of millions more go to school but never learn to read or write. We believe in working with schools and communities to address these seemingly intractable problems.

We are partnering with organizations across the globe to implement tablet-based learning solutions. We are continuously building evidence on what works, why, and under what conditions. We use data to continuously improve content, approach, and implementation. Then we provide tools, expertise, capital, and a network to enhance the ability to scale. We envision a world where all children have access to opportunity. Through rigorous implementation of tablet-based learning solutions in areas with few alternatives, we continue to open up limitless possibilities for all children.

Candidate Profile

The Program Director will play an instrumental role in carrying out Imagine's mission, to test and scale tablet-based learning solutions that enable children to become literate and numerate. The successful candidate will play a key role in leading the management of projects in multiple locations in Sierra Leone and Liberia to ensure effective and efficient delivery of all projects together with our implementing partners and exploring the long-term pathway for government adoption. The Program Director will join a highly committed and collaborative team that is working together to empower every child, everywhere to achieve their full potential. The position offers an international, flexible, learning environment to enhance individual career development and growth.

Key Responsibilities

The Program Director will manage a portfolio of local implementing partners to ensure timely execution of all project activities in Sierra Leone and Liberia and assess potential for greater, long-term scale. The Program Director's responsibilities will include - but will not be limited to - the following:

Ensure high-quality project implementation across partners in multiple geographies:

- Develop and manage a portfolio of project plans, budgets, schedules and milestones;
- Engage regularly with local implementing partners to track project success;
- Coordinate and support design, training and monitoring in our various sites;
- Manage project risks with creative problem solving and escalation as required.



Provide strong project leadership and assess opportunities for scaling:

- Develop Imagine's relationships with the key stakeholders including Ministries of Education, Mayors, funders and other key leaders to support the potential for scaling of the project;
- Assess growth opportunities and make recommendations to Imagine's leadership about the next stages of the project;
- Support dissemination of project outcomes and learnings with internal and external stakeholders.

Qualifications

The successful candidate will possess the following competencies, experiences, and qualities:

Education

Bachelor's Degree in Project Management, Business Administration, Monitoring and Evaluation or related social science field and 8-10 years full-time work experience. A minimum of 5 years experience managing multi-site and multi-partner projects. Experience in managing an implementation with a significant technology component with international organizations is required. Additional work experience is welcome.

Specific skills (required)

Exceptional project management skills and proven experience that includes:

- Excellent written and oral communication skills in English (required) and Krio (preferred)
- Strong interpersonal and relationship building skills
- Ability to work effectively in multicultural environments and teams
- Strong organization skills and superior attention to detail
- Experience in managing multi-site and multi partner projects at international level
- Ability to positively influence partners decisions and actions
- Ability to work under pressure and meet deadlines
- Good knowledge of computer hardware and software
- Ability to proactively manage and resolve conflicts

Additional project management skills (preferred)

- Experience and knowledge of procurement procedures and practices in international development
- Experience in managing donor funded projects



Qualities

- Passion for Imagine’s mission and vision
- Demonstrated commitment to equity in educational access and outcomes
- Passion for project management
- Demonstrated ability to think independently and solve problems
- Collaborative team player; clear and proactive communicator
- Flexible, adaptable, and able to work in a fast-paced, changing environment

Compensation & Benefits

Salary is competitive and commensurate with experience.

Location

The Program Director must be based in Sierra Leone with regional travel to Liberia and other field sites as required. The Program Director will frequently collaborate and coordinate with local staff from our Implementation Partner organizations.

How to Apply

Please submit a resume and cover letter to Kristen Stipe at careers@imagineworldwide.org. In the subject line of your email, please write “Your Name: Program Director [Sierra Leone/Liberia]”, e.g. “Kristen Stripe: Program Director [Sierra Leone/Liberia]”. Applications will be reviewed on a rolling basis. Details on Imagine’s operations, leadership and funders can be found at imagineworldwide.org.

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Imagine Worldwide is proud to be an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.